

## **Scholarship Application Form Question Preview**

**It is very important that you complete your form correctly before you submit it and you are advised to read this guidance carefully first and have the information ready for when you log into the online application form.**

**PLEASE NOTE we are not able to change your form once you have submitted it and you will not be able to send a second application for the same scholarship.**

You may find it easier to type out your answers first, keep them for a few days to make absolutely sure you are happy with them and then copy them into the application form when you log into it.

Please note that if you choose this method, please ensure that you paste your answers into the form in a plain text format, otherwise you will exceed the word count due to formatting issues when pasting from e.g. Microsoft Word.

Applications may be submitted up until the closing date for each scholarship. **Applications close at 12 midday (UK time)** on the dates shown for each scholarship (please see individual scholarship web pages).

The scholarship application form is broken down into sections:

### **Basic Details required to log into the scholarship application form**

Applicants are asked to provide the following details:

- **Application ID number** (UCAS / PG Application Number)

Your **PG application ID number** is given to you once you have applied for a place to study on a **postgraduate programme** (e.g. MA, MSc, PhD) at the University of Nottingham. You can find this number confirmed in the postgraduate application portal and in any correspondence relating to your application, including your offer letter.

Your **UCAS personal ID number** is given you when applying for a place on an **undergraduate programme** (e.g. BA, BSc, MPharm) through the UCAS application system. You can find this number confirmed in your UCAS application and emails relating to this.

- **Degree type**

Please select PG for postgraduate courses or UG for undergraduate courses

- **Date of Birth**

Please enter this in the format: DD/MM/YY

Please click 'continue' to have your details checked against the University's central admissions records. If there is a match between the details provided and our records, the details are verified and you may proceed to the next section.

### **PLEASE NOTE:**

- You **must** have an offer to study at Nottingham in order to apply for a scholarship.
- If you have received an offer then you will be able to proceed to the next stage of the form.
- If you are waiting for a decision from the University then you will be advised that you can apply for a scholarship when you receive an offer from the University.

## Qualifications

The next step in the application process is for students to provide information on their qualifications. **If you are currently studying then you must fill out both parts** of this section, if you are not currently studying then please fill out 'Highest Academic Achievement to date' **only**.

- **'Highest Academic Achievement to date'**
  - For a completed programme of study:
    - Please enter details of your highest academic achievements / qualifications to date, that is your most recent confirmed exam results (as they appear on your certificate / transcript if applicable)
- **'If you are currently still studying'**
  - For a programme of study that you have not yet completed
    - Enter details of your predicted final grade

**PLEASE NOTE that you will not be able to go back into this section once it is completed so please ensure that the information provided is accurate before you continue.**

## Scholarship Application

You will then need to scroll down and select the scholarship that you wish to apply for from the list of available scholarships at the bottom of the page. You will then be asked the following questions:

- **Reasons for Applying:**
  - Why have you chosen to study this academic programme (up to 100 words)?
  - Why have you chosen to study at Nottingham (up to 100 words)?
  - Why should the panel select you for this scholarship (up to 100 words)? Please be **specific about why** the Panel should select you for this scholarship.
    - Have you won any academic prizes?
    - Do you have any work experience that might be relevant?
    - **For PhD/Research scholarship applications only** – Have you had any publications that might be relevant? Please provide a brief list of your published work.

## Funding

- If you are applying for a partial scholarship please state how you intend to fund the remaining costs, both for the remainder of the tuition fee and the living expenses.
- **Please do not worry too much if you do not yet have funding in place as this is just to give us an idea of how you intend to fund your study. We select candidates based on academic merit amongst other factors, not on the ability to pay.**
- Please select from:
 

○ Private/Personal Funds	○ Bank Loan
○ Other Scholarships	○ Sponsor
○ Don't Know	○ No other form of financial support

**You will then need to provide some more information on the funding you have in place for your studies** (e.g. details of lender if using a loan, or who your private sponsor will be (i.e. family member or friend) and where your private sponsor's money comes from – a family business, their job, savings, etc. (up to 50 words)?

#### **Additional information for Postgraduate Scholarship Applicants**

- **If you are applying for a Research (PhD or MPhil) scholarship** you will then need to **outline your research project**.
- It is **important** you state on your scholarship application the specific topic you are interested in researching and why (up to 150 words).
- You will also be asked who your PhD supervisor will be. You should liaise with your School or Department for this information.

#### **All Postgraduate Students (masters and PhD/MPhil) then need to provide answers to the following questions**

- Are you currently employed / working?
  - If yes, please provide details of your current position, including your job title, where you work and an overview of your responsibilities (up to 50 words).
- How will this scholarship benefit you and your country (up to 50 words)?
- On completion of your postgraduate course, what do you plan to do? Please select from:
 

○ Work in the UK	○ Further studies
○ Work in home country	○ Other
- Tell us more about your future career ambitions (up to 100 words).

Having completed the form you will see a page confirming that your application has been submitted. You will be given a **scholarship application number which you should note for future reference**.

**If you do not see the final confirmation page, your form has NOT been submitted.**

Please also see our [Frequently Asked Questions](#) as the question 'Will I receive an acknowledgement of my scholarship application?' gives more help and information about submitting your form.

Please note that once the scholarship **results** are known, you will receive an email to confirm the outcome of your scholarship application. This will normally take place **approximately 6 weeks after the closing date**; however, in some cases this may take a little longer.