



Website context: ePioneers home → ePioneers programme

Initial strategy group activity: extracts from emails

Date: 11th December 2003
From: Do Coyle
To: Elaine Arici, Matthew Nilan, Philip Hood, Tony Fisher

Subject: Interim e-learning group

Dear All,

For the past year a small group acting on behalf of the School of Education's Learning and Teaching Committee has met to consider e-learning developments and strategy. This has comprised Tony (as ICT coordinator) Philip (as Staff development coordinator) and myself (as Chair of Learning and Teaching).

Our aim was to produce a position document with recommendations for presentation and approval to Executive Group and then Learning and Teaching Committee.

It has now been suggested that the group expands slightly to gain a better overview and take forward strategic development in this area. I was wondering therefore if Elaine (Subject Specialist, IT) and Matthew (Learning Technologist) would join us? I suggest that we convene a meeting to start discussions on a modus operandum.

Can I therefore suggest to possible dates: 16th Jan pm, 27th Jan 4pm.

Best wishes, Do

Date: 16th January 2004
From: Do Coyle
To: Elaine Arici, Matthew Nilan, Philip Hood, Tony Fisher

Subject: e-learning group meeting

Dear All,

Thanks for attending the meeting this afternoon. It was very useful as a starting point to considering strategic issues in terms of the development of e-learning within the school.

Action as follows:

1. Tony to ensure that all members have two sets of documents regarding e-learning in the School and the draft Strategy document for ICT. Any clarifications to Tony prior to next meeting otherwise consider ideas contained in both documents.
2. Philip to start to draft an outline for an audit on current/proposed e-learning in the School to circulate just prior to next meeting.

3. Do to review School Plan for e-learning strategy to circulate ideas prior to next meeting.
4. Elaine to consider an appropriate member of the former SCE to join the group and bring forward suggestions to next meeting.

DONM: 27th January 4pm-5pm B30a (Do's room)
Best wishes, Do

Date: 30th January 2004
From: Do Coyle
To: Elaine Arici, Matthew Nilan, Philip Hood, Jane.Easton, Tony.Fisher

Subject: Re: e-learning meetings

Dear E-Learners,

Following our vibrant meeting on Tuesday I am trying to set up another meeting which as many of us as possible can make, to keep our momentum going.

After a lengthy discussion regarding how we could audit staff's views, attitudes and skills re e-learning we came to an agreement (I think!) that:

1. A short audit should be carried out probably sampling a number of staff but where we as individuals would talk to staff rather than use an e-questionnaire. This task would serve the purpose of feeding us information for our visionary statement on e-learning.
2. We would continue to work with the university's and school's e-learning strategy but that we as a group should drive forward a vision for our school with particular references to being an 'e-learning enabled' establishment.
3. A staff event would be held (June?) to move the vision forwards and share practice etc where possibly a more detailed audit/focus/information gathering etc might take place.

Can I suggest the following times for our next meeting:

4.45 pm Tuesday 3rd Feb, after 11am on Tuesday 10th, after 1pm on Monday 16th.
I'd be grateful for speedy returns since I know diaries do fill up very quickly.

Thanks, Do