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# Clinical Phase Hub Allocation Policy: Nottinghamshire and Derbyshire

School of Medicine

Accountable person	Elaine O'Neill-Burdell
Accountable team	Placements
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The purpose of the policy is to outline the process for allocation of students to a clinical phase hub for Foundations for Practice (FFP) and Advanced Practice (AP).

## Clinical phase structure

The curriculum will be delivered in two phases with exams at the end of each phase:

### **Foundation for Practice (FFP)**

- Placements in Junior Medicine; Junior Surgery; Mental Health; Primary Care; Speciality Skills
- Special study modules
- Junior Assistantship

### **Advanced Practice (AP)**

- Placements in Obstetrics and Gynae; Child Health; Health Care of Later Life; Intermediate Medicine (including Palliative Care); Senior Surgery and Musculoskeletal Disorders; Critical Care; Primary Care
- Elective
- Senior Assistantship

## Allocation process

The process for hub allocation will be randomised; this means that students will be randomly allocated to a hub for the duration of their clinical placements within each Clinical Phase. Students will be expected to attend all placements at any hospital/primary care within their allocated hub region.

Nottinghamshire clinical phase hub regions:

- Nottingham University Teaching Hospital NHS Trust
- Nottinghamshire Healthcare Trust
- Sherwood Forest Hospital Trust
- Nottinghamshire associated Primary Care Practices



Derbyshire clinical phase hub regions:

- University Hospitals of Derby & Burton (including Derbyshire Healthcare Foundation Trust)
- Chesterfield Royal Hospital
- Derbyshire associated Primary Care Practices

All students are expected to experience both the large teaching hospital environment (Derby and Nottingham University hospitals) as well as district general hospital and primary care environments within the hub regions' (Chesterfield, and Sherwood Forest).

The University will aim to notify you of your hub allocation in the June prior to commencing your clinical phase in February.

Attachment/rotation level allocations will be distributed in the October.

## **Hub and placement swaps/changes**

The School will not allow students to swap their hub placement allocation with other students in the School. Students must not approach the Undergraduate Co-ordinators (UGC's) at the hubs regarding a change. Any students that appear to be in difficulty during their placement will be referred to the Support and Wellbeing Team for additional support: [SS-Sup-MedHealthSci@exmail.nottingham.ac.uk](mailto:SS-Sup-MedHealthSci@exmail.nottingham.ac.uk).

## **Accommodation**

We strongly advise that during your clinical placement you take up residence in the county of your allocated hub to prevent excessive time travelling to and from placement. Should you choose not to live in the county of your allocated hub, travel times will not be taken into consideration, and you will be expected to remain on site for your full timetabled slots. Ultimately this is a personal decision as students can decide to commute to placement sites if they wish to.



## Special considerations

The special considerations policy mirrors the UKFPO pre-allocation process for foundation training. If you feel you need to be in a specific hub (Nottinghamshire or Derbyshire) for specific reasons (for example, caring responsibilities or for personal health), you can apply for pre-allocation to a specific hub for the Foundations for Practice (FFP) and the Advanced Practice (AP) phase of the course prior to hub allocation taking place. To apply for pre-allocation to a hub you will need to complete a Special Considerations Application form on [Moodle](#) and provide supporting evidence (based on the criterion you are applying under). All applications for pre-allocation based on personal circumstances will be considered by a panel that consists of medical school representatives.

School of Medicine will consider requests to be placed at a particular hospital location for a particular rotation due to requiring time away from the course for pre-planned reasons such as National Sport, RAF and Army events. The School will ensure that students are not placed in Specialty Skills during that time.