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| --- |
| **(A) Details** |
| Principal Contractor (PC) |  | PC Contact Name |  |
| Contractor (if applicable) |  | Contractor Name |  |
| Description of Works |  |
| Location |  |
| Date |  | Time |  |
|  |  |  |  |
| **(B) Site audit** |
| The purpose of a site summary audit is to:* Appraise working conditions and safety practices
* Ensure safe systems of work are in place, identify and recommend areas where improvements could be made
* Demonstrate a commitment to health and safety by providing a visible presence in the workplace
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| Exc – Exceeding standards Ade – Adequate, meeting standards | Exc | Ade | No | N/A | Details |
| 1 | Do the worker(s) have the correct paperwork? Relevant CPP/risk assessments, methods of work, relevant site surveys |[ ] [ ] [ ] [ ]   |  |
| 2 | Are the control measures identified in place on site? |[ ] [ ] [ ] [ ]   |  |
| 3 | Do the worker(s) have the relevant training for the job? PASMA, IPAF, Asbestos Awareness, etc. |[ ] [ ] [ ] [ ]   |  |
| 4 | Access and egress – Are all areas free from hazards? Trip/slip hazards, trailing cables, ladders tied, etc. |[ ] [ ] [ ] [ ]   |  |
| 5 | Working at height – Is the access equipment suitable for the work? |[ ] [ ] [ ] [ ]   |  |
| 6 | Open edges – Are all open edges protected? Edge protection present such as guardrails, barriers etc. |[ ] [ ] [ ] [ ]   |  |
| 7 | Lighting – Is the lighting sufficient for the job? Is additional lighting required? |[ ] [ ] [ ] [ ]   |  |
| 8 | Electricity – Is there any risk? Are tools PAT tested, systems isolated, etc. |[ ] [ ] [ ] [ ]   |  |
| 9 | Asbestos – Is the asbestos survey on site and suitable for the works? |[ ] [ ] [ ] [ ]   |  |
| 10 | Chemical hazards – Are all hazardous substances assessed and controls in place?  |[ ] [ ] [ ] [ ]   |  |
| 11 | Personal Protective Equipment (PPE) – Are workers using PPE? As identified via risk assessment |[ ] [ ] [ ] [ ]   |  |
| 12 | Vehicles/pedestrians – Is this risk fully controlled? Are vehicles and pedestrians segregated correctly? |[ ] [ ] [ ] [ ]   |  |
| 13 | Protection of public – Are precautions suitable to protect the public? Barriers, guarding, fall protection, signage etc. |[ ] [ ] [ ] [ ]   |  |
| 14 | Noise/vibration – Is the risk controlled? Is hearing protection suitable? |[ ] [ ] [ ] [ ]   |  |
| 15 | First aid – Are first aid arrangements in place? Are workers aware of how to get help? |[ ] [ ] [ ] [ ]   |  |
| 16 | Emergency – Are worker(s) aware of evacuation procedures? Do workers know where fire assembly points are? |[ ] [ ] [ ] [ ]   |  |
| 17 | Welfare facilities – Are they adequate, satisfactory and clean? |[ ] [ ] [ ] [ ]   |  |
|  |  |  |  |  |  |  |  |
| **(C) Comments/Actions Taken** |
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|  |  |
|  |  |
|  |  |
| **(D) Audit carried out by** |
| Name |  | Signature |  |  |