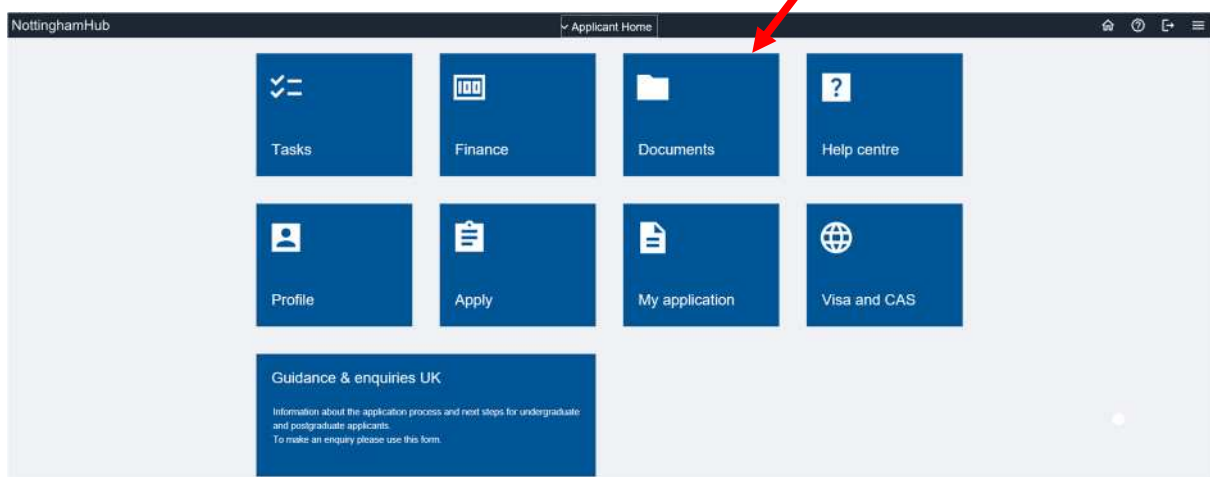


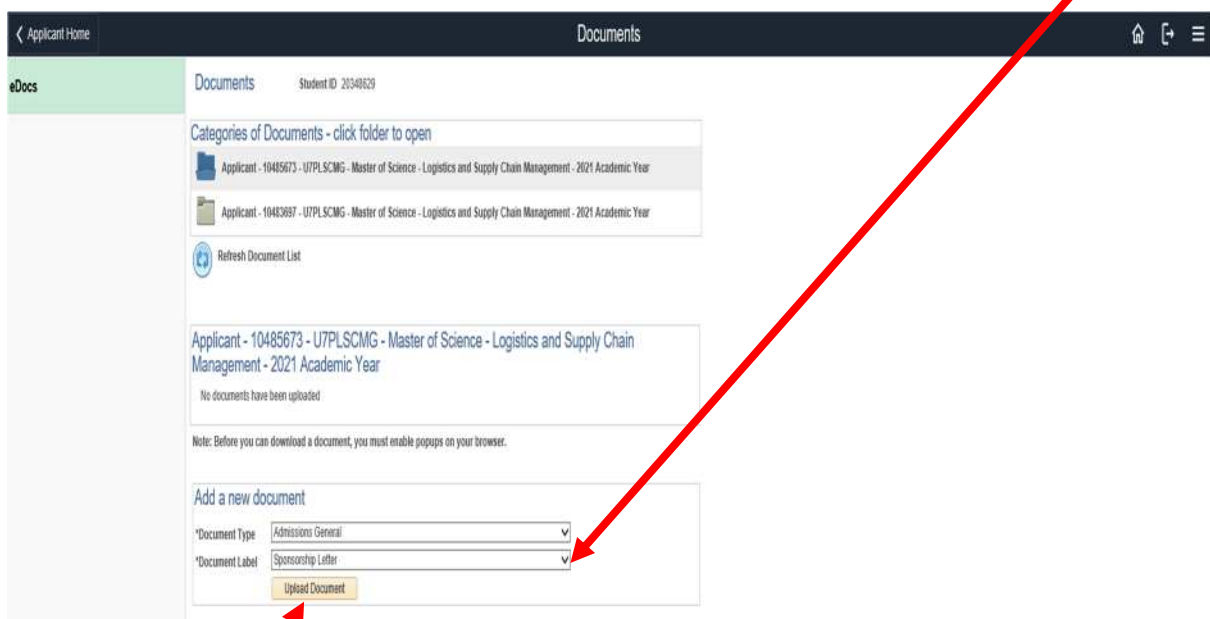
Providing proof of sponsorship for your application.

You will need a PDF copy of your sponsorship confirmation or financial guarantee letter, it is best to name the document 'Sponsor Letter' and include what type of study you are taking in the document name e.g. 'Sponsor Letter CELE' or 'Sponsor Letter UG' or 'Sponsor Letter PGT' or 'Sponsor Letter PGR'.

Log into your [NottinghamHub](#) account and select the **Documents** tile

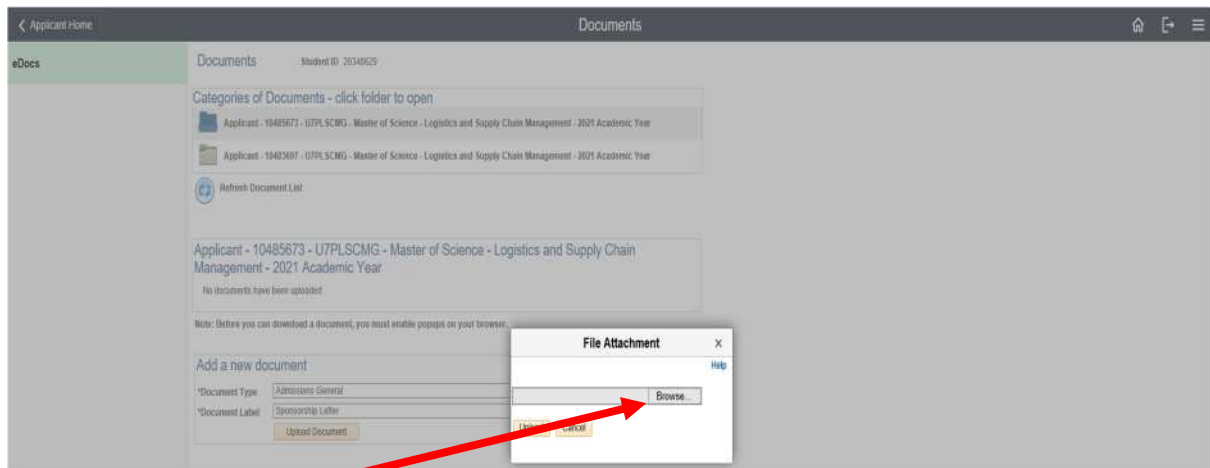


On the next screen do not change the Document Type, just select **Sponsorship Letter** as the document label.



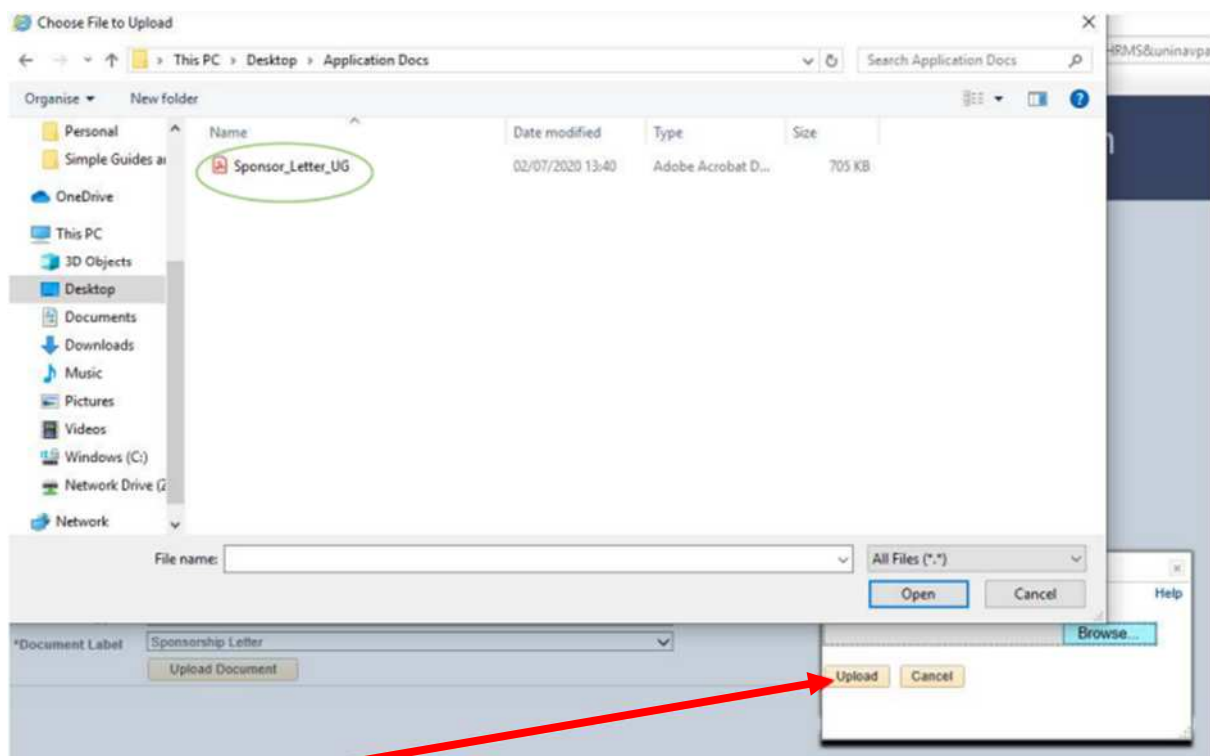
Click **Upload Document**

The File Attachment window will be presented.



Click **Browse** to select the file from those on your device.

Please ensure that you upload a PDF document, preferably named 'Sponsor Letter' with the type of study you are taking included in the document name e.g. 'Sponsor Letter CELE' or 'Sponsor Letter PGT' or 'Sponsor Letter UG' as shown in example below.



Click **Upload** once you have selected the relevant PDF file, and wait for the upload to complete.

The file will now appear in the list of documents associated with your application
The process is complete.



Documents

Student ID ...

Categories of Documents - click folder to open

 Applicant - [redacted] - U6UPOLIRN1 - No Qualification: Undergraduate - Politics and International Relations - No Award - Year - 2020 Academic Year



Refresh Document List

Applicant - [redacted] - U6UPOLIRN1 - No Qualification: Undergraduate - Politics and International Relations - No Award - Year - 2020 Academic Year 1 of 1

Document Name	Document Type	Document Label	Uploaded	File Size
1 Sponsor_Letter_UG.pdf	Admissions General	Sponsorship Letter	02-Jul-2020 12:43:56	721,451

Note: Before you can download a document, you must enable popups on your browser.

Add a new document

*Document Type 

*Document Label 