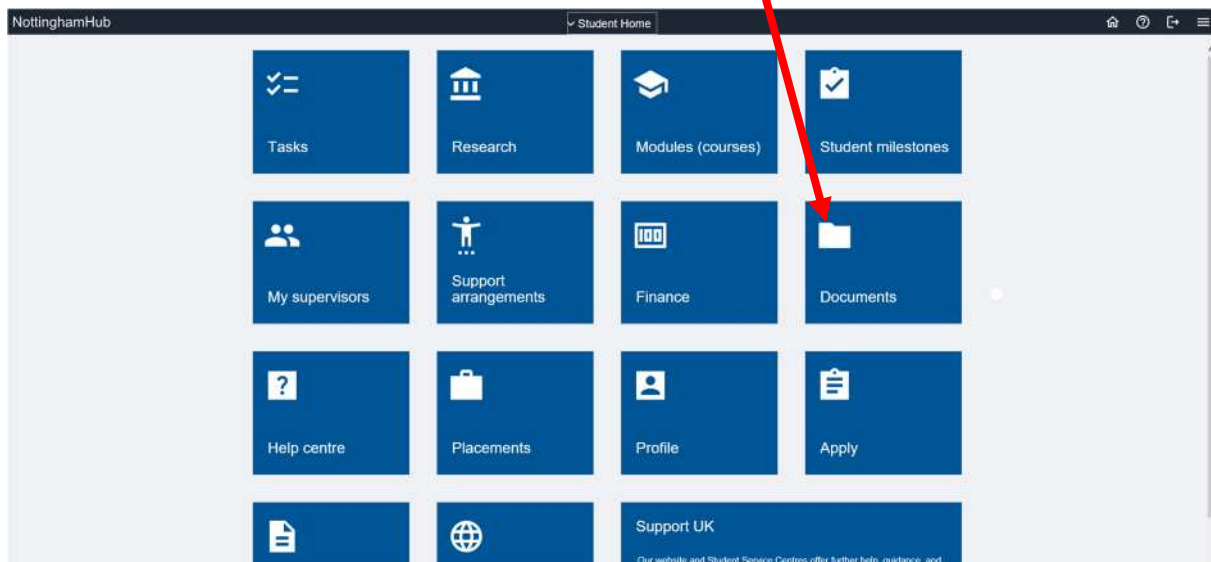


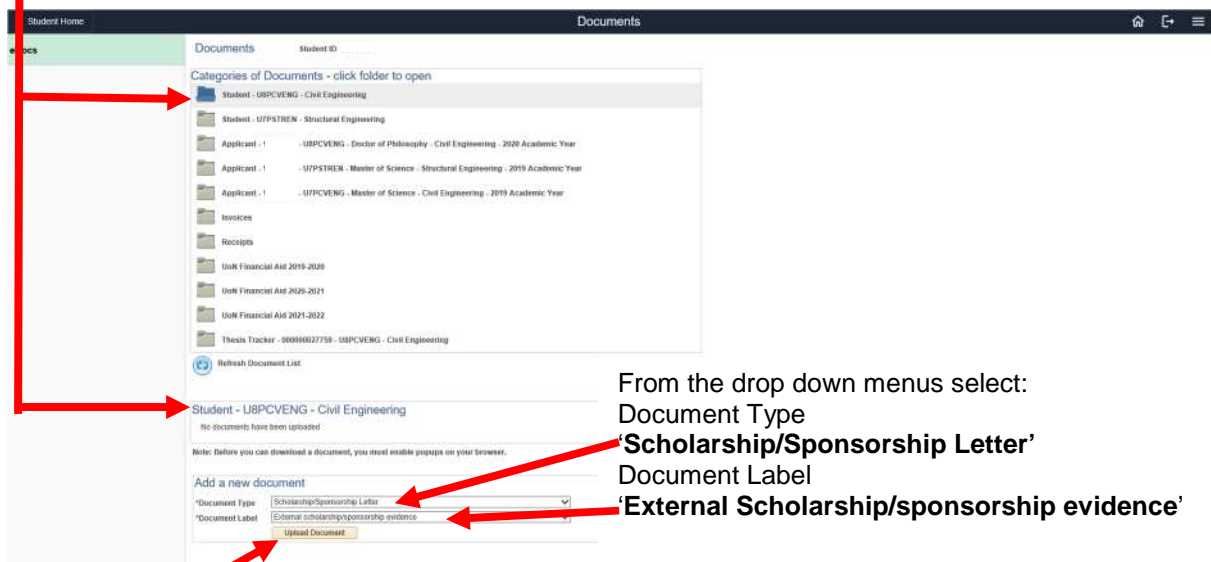
## Providing proof of sponsorship for your studies

You will need a PDF copy of your sponsorship confirmation or financial guarantee letter, it is best to name the document 'Sponsor Letter' and include what type of study you are taking in the document name e.g. 'Sponsor Letter CELE' or 'Sponsor Letter UG' or 'Sponsor Letter PGT' or 'Sponsor Letter PGR'.

Log into your [NottinghamHub](#) account and select the **Documents** tile.



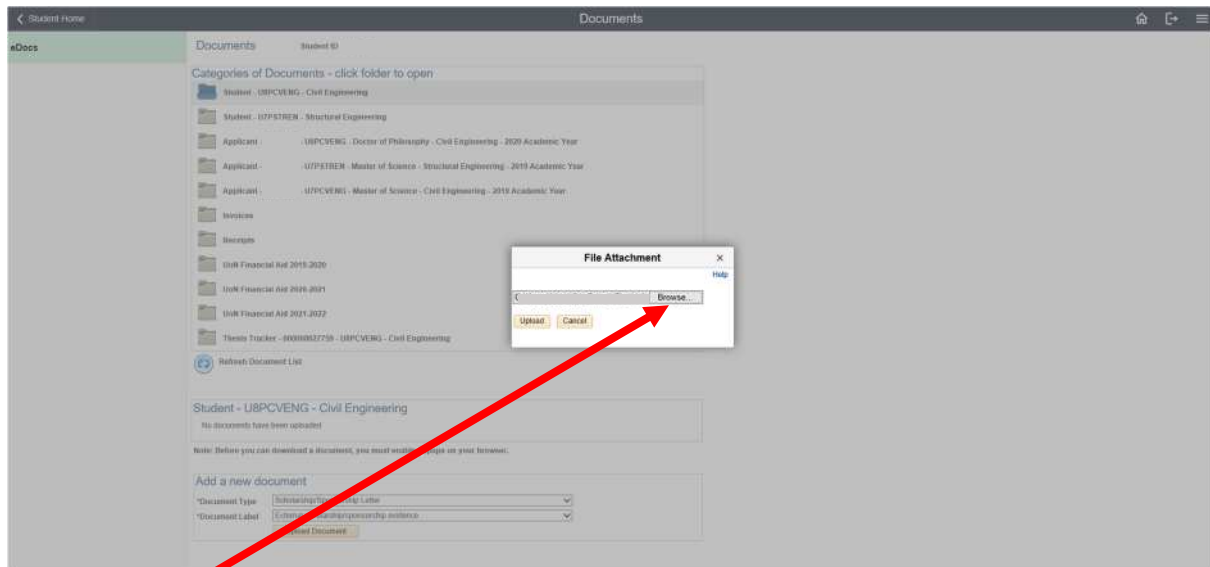
On the next screen, ensure the **folder** relating to your sponsored study is selected.



From the drop down menus select:  
Document Type  
**'Scholarship/Sponsorship Letter'**  
Document Label  
**'External Scholarship/sponsorship evidence'**

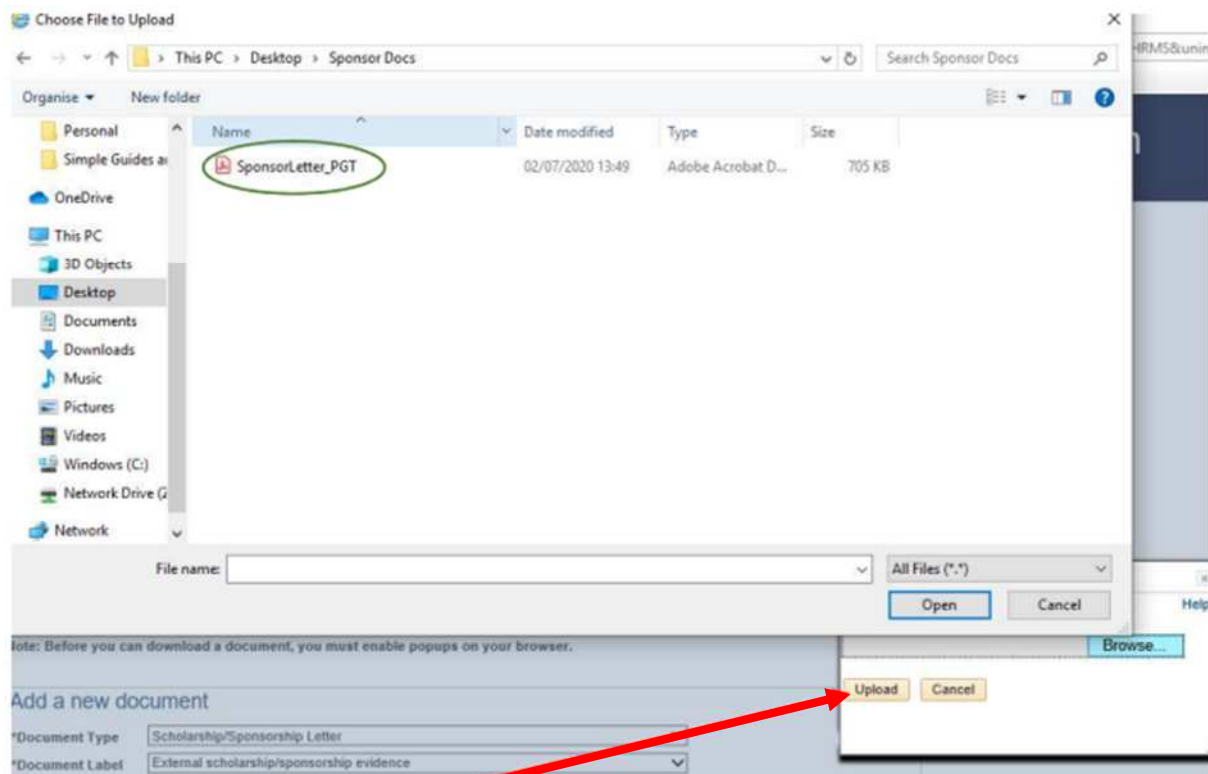
Then click **Upload Document**

The file attachment window will be presented.




Click **Browse** to select the file from those on your device.

Please ensure that you upload a PDF document, preferably named 'Sponsor Letter' with the type of study you are taking included the document name e.g. 'Sponsor Letter CELE' or 'Sponsor Letter UG' or 'Sponsor Letter PGT' as shown in example below.



Select the relevant PDF file, click **Upload**.

Once the upload is complete the file will appear in the list of documents associated with your study 

## Documents

Student ID

### Categories of Documents - click folder to open



Student - U7PINREL - International Relations



Applicant - U6UPEOCT40 - Certificate - CELE 40wk Preparatory English - October Start - 2018 Academic Year



Applicant - U7PINREL - Master of Arts - International Relations - 2019 Academic Year



UoN Financial Aid 2019-2020



Refresh Document List

### Student - U7PINREL - International Relations

1 of 1

Document Name	Document Type	Document Label	Uploaded	File Size
1 SponsorLetter_PGT.pdf	Scholarship/Sponsorship Letter	External scholarship/sponsorship evidence	02-Jul-2020 12:55:08	721,451

Note: Before you can download a document, you must enable popups on your browser.

### Add a new document

\*Document Type

\*Document Label