**Official Letterhead Sponsor Name**

**Sponsor address**

This must be for the office and not a PO address

**Sponsor Website**

**Date of Letter**

Sponsor Billing  
University of Nottingham

Cherry Tree Lodge  
University Park  
Nottingham  
NG7 2RD

To Whom It May Concern,

This is to confirm that we will pay towards the Tuition Fees for:

*Please detail if paying for the duration of the course, or for academic year XX/XX or for a specified amount.*

**Student Name:**

**Student ID Number:**

**Programme of Study**:

**Study Start Date:**

Payment will be made upon receipt of an invoice. Please send invoices to:

**Address, if different to the above:**

**Email address:**

Please include the following **Reference** or **Purchase Order** number on the invoice:

Yours faithfully,

Signature

Name

Title