

Prize Draw Terms and Conditions – University of Nottingham

These terms and conditions apply to the 2024 Staff Travel Survey prize draw for eligible staff as detailed below. The Staff Travel Survey 2024 (“STS”) is operated and managed by MobilityWays. The Prize Draw connected to STS will be managed and operated directly by the University. By submitting an entry in this prize draw in accordance with the terms and conditions below, you confirm that you have read and agree to be bound by these terms and conditions.

Eligibility

1. The prize draw is open to all University of Nottingham staff who are UK residents (“Eligible Staff”). University of Nottingham staff shall be defined as those who are under a contract of employment or similar, such as honorary contract. It may also include those interim or contractor staff who are engaged on fixed term contracts who have a live and valid University email address for the duration of the prize draw.
2. For the avoidance of doubt, this prize draw is not open to anyone (their families, agents or any third party) directly associated with administration of the prize draw.
3. The University reserve the right, at its sole discretion, to refuse entry or refuse to award the prize to anyone in breach of these terms and conditions.
4. The Eligible Students must have access to the internet in order to take part, this may include access via public methods or by University facilities.

Entry to the prize draw

4. Eligible staff can opt in to take part in the prize draw upon completion of the 2024 Staff travel survey and by following the instructions on screen regarding the “opting-in” of the prize draw.
5. The Eligible Staff must provide a university email address that is personal to them, not a generic email address. In the event that you are unable to provide a university email address, personal email address shall be accepted. The University will not amend any contact information once the entry to the prize draw has been submitted. Entries on behalf of another person will not be accepted.
6. The participant acknowledges that the University has no control over the MobilityWays website which is hosting the survey and that the University will not be responsible in any way for it. The MobilityWay’s privacy notice can be found here [MobilityWay’s privacy notice](#) which may be applicable to completing the survey.
7. The prize draw is non-compulsory and no purchase is necessary, but it is a condition that the STS shall be completed.
8. A maximum of one entry per person is permitted for the prize draw.
9. The opening date for entries to the prize draw is Monday 28 October 2024.
10. The closing date for entries to the prize draw is 17.00 on Monday 25 November 2024 (“Closing Date”). Entries received after this time will be automatically disqualified.

Administration of the prize draw

11. The prize draw will take place by Friday 6 December 2024 by random draw performed by a computer process.
12. The decision of the University regarding any aspect of the prize draw is final and binding and no correspondence will be entered into about it.
13. The University must either publish or make available information that indicates that a valid award took place. To comply with this obligation, the University will send the surname and county of the prize winners to anyone who e-mails sustainability@nottingham.ac.uk within one month after the Closing Date. If you object to your surname and county being published or made available, then you should contact sustainability@nottingham.ac.uk. Notwithstanding, you acknowledge and agree that the University may be legally required to disclose such information to the Advertising Standards Authority or other relevant body upon request.
14. The University reserves the right to delay, void, cancel, suspend or amend the prize draw where it becomes necessary to do so.

Prize award

15. One winner will be chosen in accordance with paragraph 11 above.
16. The winner will receive £100 Love2Shope voucher.
17. The winner will be notified by e-mail using the university email address provided on entry by Monday 9 December 2024. If a winner does not respond to the University and claim their prize within 7 calendar days' of being notified by the University, then that winner's prize will be forfeited and the University will be entitled to select another winner in accordance with the process described above. The winner shall follow the instructions within the email to claim their prize.
18. In the event that the collection of the prize needs to take place in person, the winner will need to bring proof of identity when collecting the prize (for example university id card, passport or driving licence). The prize cannot be claimed by a third party on behalf of the winner.
19. Each prize is non-exchangeable, non-negotiable, and non-transferable and no cash alternative will be offered.
19. The University reserves the right to replace a prize with an alternative prize of equal or higher value if circumstances beyond the University's reasonable control make it necessary to do so.

Liability

20. The University accepts no responsibility for entries that are lost, mislaid, damaged or delayed in transit, regardless of cause, including, for example, due to a technical fault, technical malfunction, computer hardware or software failure, satellite, network or server failure of any kind.
21. Insofar as is permitted by law, the University, its agents or distributors will not in any circumstances be responsible or liable to compensate any winner or accept any liability for any loss, damage, personal injury or death in connection with the prize draw or accepting or using the prize, except for any liability which cannot be excluded by law, in which case that

liability is limited to the minimum allowable by law. The participants' statutory rights are not affected.

Personal data

22. Personal data supplied during the course of the prize draw will only be processed in accordance with these terms and conditions and/or the University's privacy notice, which is available at <https://www.nottingham.ac.uk/utilities/privacy> which may be amended from time to time. See also clause 13 with regard to the announcement of the winner.
23. Further, by accessing the MobilityWays website the participant acknowledges that they will be subject to a separate privacy notice and other applicable terms of MobilityWays. The University strongly recommends that the participant reviews MobilityWay's privacy notice and applicable terms before completing the survey and entering the prize draw.

Governing law

24. The prize draw will be governed by the laws of England & Wales and participants to the prize draw submit to the jurisdiction of the courts of England & Wales.

Further information

25. The University refers to the University of Nottingham a body incorporated by Royal Charter with registered number RC000664 of University Park, Nottingham, NG7 2RD.
26. MobilityWays refers to Mobilityways Limited, registered at 10-12 St Andrews Street, Norwich, NR2 4AF, with company number 03968472.
27. For further information on the prize draw, please contact sustainability@nottingham.ac.uk .